



NATIONAL ENDOWMENT FOR THE

Humanities

# Budget Form

OMB No 3136-0134  
Expires 6/30/2018

Applicant Institution:

Project Director:

Project Grant Period:

[click for Budget Instructions \(PDF\)](#)

Computational Details/Notes

(notes)

Year 1

(notes)

Year 2

Project Total

01/01/20\_\_ -  
12/31/20\_\_

01/01/20\_\_ -  
12/31/20\_\_

## 1. Salaries & Wages

Project Director	Academic Year Salary: \$60,000/year	10%	\$6,000	10%	\$6,000	\$12,000
Project Assistant	Calendar Year Salary: \$26,000	10%	\$2,600	10%	\$2,600	\$5,200
		%		%		\$0

## 2. Fringe Benefits

Project Director	26% of funded portion of salary		\$1,560		\$1,560	\$3,120
Project Assistant	26% of funded portion of salary		\$676		\$676	\$1,352

## 3. Fees and Honoraria for Consultants and NEH Discussion Leaders

Honoraria for Leaders of Preparatory Program Sessions	500/day x 6 session leaders x 3 days	3 days	\$9,000			\$9,000
Stipends for NEH Discussion Leaders Participating in Preparatory Program Sessions	250/day x 12 discussion leaders x 3 days	3 days	\$9,000			\$9,000
Honoraria for NEH Discussion Leaders	250/session x 4 NEH Discussion Leaders			8 sessions	\$8,000	\$8,000

## 4. Travel Costs

Project Director	To Washington, DC for project directors meeting: airfare \$800, hotel \$400, per diem \$200		\$1,600			\$1,600
NEH Preparatory Program Session Leader travel	\$500/airfare, \$200/hotel; \$180/per diem x 2 session leaders		\$1,760			\$1,760
NEH Preparatory Program Session Leader local travel (4)	\$20/Mileage and parking x 4 session leaders		\$80			\$80

## 5. Supplies & Materials

Materials/books for session and NEH discussion leaders (preparatory program)	18 @ \$150		\$2,700			\$2,700
Materials/books for discussion program participants	60 @ \$80				\$4,800	\$4,800
Publicity materials	\$500					\$500
Website development			\$1,500			\$1,500
<b>6. Services and Subcontracts</b>						
Film/projection rental	\$100 for preparatory program; 4@\$25/session for 2 discussion program sessions		\$300			\$300
<b>7. Other Costs (only if applicable)</b>			\$0		\$0	\$0
<b>8. Total Direct Costs</b>	<b>Per Year</b>		<b>\$36,776</b>		<b>\$23,636</b>	<b>\$60,412</b>
<b>9. Total Indirect Costs</b>						
Indirect cost calculation: 23% of direct costs per year	<b>Per Year</b>		\$8,458		\$5,436	<b>\$13,895</b>
<b>10. Total Project Costs</b>	(Direct and Indirect costs for entire project)					<b>\$74,307</b>
<b>11. Project Funding</b>		<b>a. Requested from NEH</b>	Outright:			\$74,307
			Federal Matching Funds:			
			<b>TOTAL REQUESTED FROM NEH:</b>			<b>\$74,307</b>
	Rows 42-46: Only if applicable	<b>b. Cost Sharing</b>	Applicant's Contributions:			
			Third-Party Contributions:			
			Project Income:			
			Other Federal Agencies:			
			<b>TOTAL COST SHARING:</b>			
<b>12. Total Project Funding</b>						<b>\$74,307</b>